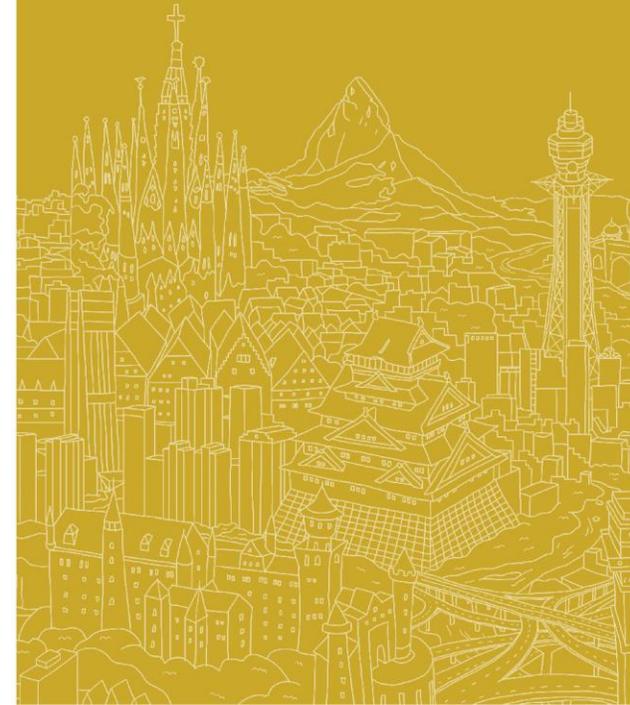


# OMU STUDENT EXCHANGE PROGRAM 2024

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# General Information

## University overview

Osaka Metropolitan University is a comprehensive public university with 12 faculties and 15 graduate schools, newly born in April 2022 through the merger of Osaka City University and Osaka Prefecture University.

## Website

<https://www.omu.ac.jp/en/>

## Undergraduate/ Graduate

〈Undergraduate〉 <https://www.omu.ac.jp/en/academics/undergraduate/>

〈Graduate〉 <https://www.omu.ac.jp/en/academics/graduate/>

\*We don't have Department of Japanese Studies.

## Campuses

Sugimoto Campus, Nakamozu Campus, Abeno Campus, Habikino Campus, Rinku Campus

\* Campus Map : <https://www.omu.ac.jp/en/about/campus/>

# Program Overview

## Length of study

One semester or One academic year

〈Spring (First) semester〉 April 1st ~September 23rd    〈Fall (Second) semester〉 September 24th~March 31st

## Acceptable qualifications and nationality

〈Eligibility〉 Undergraduate, Master, Doctoral    〈Nationality〉 No restrictions

## Program Overview

Exchange Students enroll as special auditors at a School/Graduate School matching their study/research at their home universities for one semester or one academic year. They can take courses, and their grades are evaluated by examination or report. At the end of the term, credits will be granted for courses passed, and a transcript will be issued and provided to the home university.

## Eligibility

- ① Applicants need to enroll in both their home university and the host university during the exchange period.
- ② Applicants must have been recommended and nominated by their home university in advance to proceed with the application.

**\*For senior students who are in their last semester at their home university, please consult with us before nominating them for an exchange program.**

# Program Overview

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## Campus

Sugimoto Campus or Nakamozu Campus

\*Depends on the school/college/graduate school you belong to.

## Notes

\*Please contact us first about students interested in the “Medicine”, “Nursing”, “Veterinary Science” before compiling a candidate list.

\*Graduate School of Informatics basically offers classes online.

\*OMU will decide the school/college/graduate school to which students belong based on their application documents.

## Contacts

〈Administrative Division〉 International Relations Division

〈E-mail〉 [gr-int-inbound@omu.ac.jp](mailto:gr-int-inbound@omu.ac.jp)

\*Please be sure to contact us through the exchange program coordinator at your university.

# Program Overview

## Academic calendar

	Spring semester	Fall semester
Semester	April 1 <sup>st</sup> ~ September 23 <sup>rd</sup>	September 24 <sup>th</sup> ~ March 31 <sup>st</sup>
Orientation	Early April	Mid to late September
Class begins	Early April	Late September
Exam period	Late July ~ Early August	Late January ~ Early February
Completion ceremony	Late July ~ Early August	Late January ~ Early February
Vacation	Early August ~ September 23 <sup>rd</sup>	Early February ~ March 31 <sup>st</sup>

## Language Proficiency Requirements

At OMU, all undergraduate classes and many graduate school classes are conducted in Japanese. Japanese Language Proficiency Test (JLPT) N2 or equivalent level of Japanese Proficiency is required.

\*Please note that students who do not have JLPT N2 may have difficulty taking courses.

\*Graduate Schools of Engineering and Graduate Schools of Informatics have a few courses taught in English.

\*Courses taught in English may not always be offered. Available courses will be decided around March or September.

# Schedule 1. From application to departure

Procedures	Apply to	Spring semester	Fall semester	details
( 1 ) Nomination Deadline	University coordinator	By October 1 <sup>st</sup>	By April 1 <sup>st</sup>	P.9
( 2 ) Application Deadline		By October 10 <sup>th</sup>	By April 10 <sup>th</sup>	
( 3 ) Sending COE/LOA	OMU	Late January to early February	Late July to early August	P.10
( 4 ) Visa application	Student	February ~	August~	
( 5 ) Arrival in Japan, Moving into dormitory		March 30 <sup>th</sup> , March 31 <sup>st</sup>	September 20 <sup>th</sup>	

## Notes

\*All deadlines are in Japan Standard Time.

\*All procedures should be carried out between universities, so we will not accept direct requests or questions from students.

## Schedule 2. From arrival in Japan to return home

Procedures	Spring semester	Fall semester
(1) Orientation	Early April	Late September
(2) Notification of moving in (at ward office)		
(3) Classes begin		
(4) Exams	Late July ~ Early August	Late January ~ Early February
(5) Completion Ceremony	Late July ~ Early August	Late January ~ Early February
(6) Issue of Academic transcripts	End of August	End of February
(7) Moving out of dormitory	Before September 15 <sup>th</sup>	Before March 25 <sup>th</sup>
(8) Notification of moving out (at ward office)	Before returning to your home country	
(9) Returning to your home country	Within 2 weeks after finishing exchange program	

### Caution:

✕ Even if your student visa is still valid, you should return to your home country soon after finishing the exchange program.

# Application documents

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Documents with a 「★」 should be written and issued by the host university.

**01\_Application Form** \* required form : 2 pages

\*For graduate students, a research plan is also required.

**02\_ID photo (JPEG)** \* used for COE application and student ID card

\*Taken within the last 3 month

\*Please use a photo different from your passport photo.

**03\_Copy of passport** (PDF : clear scan data)

**04\_Certificate of Japanese Proficiency** (Certificate of JLPT/JTEST/JLT or required form issued by your home university)

\*If you do not have any of the above certificates, please ask your university's Japanese language instructor to prepare a "04\_★ Certificate of Japanese Language Proficiency".

**05\_Certificate of English Proficiency** (If you have one)

**06\_★ Letter of Recommendation** (Required form in English or Japanese)

**07\_★ Latest Certificate of Enrollment** (PDF : written in English)

**08\_★ Latest Academic Transcript** (PDF : written in English)

**09\_COE application form** \* Required form : 3 pages

# Acceptance decision ~ arrival in Japan

## (3) Sending Letter of Acceptance (LOA) and Certificate of Eligibility (COE)

- \* A Certificate of Eligibility (COE) is a certificate required for international students to apply for a visa to enter Japan.
- \* OMU will provide the LOA and COE in PDF to the university coordinator once it is issued.
  - \*Please contact us if you require the original document of the LOA.
- \* The acceptance may be canceled if any false information is found in the application.

## (4) Visa application

- \* After receiving the LOA and COE, please apply for a "Student Visa" at the Japanese embassy or consulate.
  - \*It may take some time to apply for a visa, so please apply well in advance.
- \* Please refer to the website of a Japanese embassy or consulate in your country for details.  
(reference) Ministry of Foreign Affairs of Japan Website : [https://www.mofa.go.jp/j\\_info/visit/visa/long/visa6.html](https://www.mofa.go.jp/j_info/visit/visa/long/visa6.html)

## (5) Arrival in Japan, moving into dormitory

- \* Please purchase your airline ticket after obtaining a visa.
- \* Please inform the International Relations Division of OMU about your arrival information in Japan.

## About course registration

Information about course registration procedures will be sent to students by email.

〈Syllabus〉 <https://www.unipa.omu.ac.jp/uprx/up/pk/pky001/Pky00101.xhtml?guestlogin=Xuk010> (in Japanese only)

〈Courses〉 <https://www.omu.ac.jp/campus-life/course/curriculum/> (in Japanese only)

## Japanese language courses for international students

There are several special Japanese language courses for undergraduate students.

## Courses taught in English \*Graduate students only

Graduate Schools of Engineering and Graduate Schools of Informatics have a few courses taught in English. (Courses taught in English may not always be offered. Available courses will be decided around March or September.)

## About Credits

〈Minimum number of subjects〉 It is recommended to register about 7 subjects per week. (1 subject = 90 minutes)

\*For “Student” visa, at least 10 hours of study per week are required by the Immigration Office.

〈Credit transfer〉 The final credits will be recognized based on the grading system at your home university, using the academic transcript issued by OMU.

For details on credit transfer, please confirm with your university coordinator in advance.

## About Grades

〈Grade announcement〉 It will be disclosed on the student portal 【UNIPA】 at the following times;

\*Spring semester : end of August      \*Fall semester : end of February

〈Transcript issuance〉 Academic transcripts (in English) will be sent in PDF to your university coordinator after completing the exchange program.

\*Please contact us if you need the original transcripts.

\*Spring semester : early September      \*Fall semester : early March

## International House I-wing Nakamozu ※On-Nakamozu Campus

- \*Please let us know in advance if you will be using off-campus housing other than student dormitories.
- \*Due to the limited number of rooms, we cannot guarantee occupancy. We may also provide information on other student dormitories in that case. <https://www.omu.ac.jp/campus-life/information/dormitory/>

## About the cost \*Subject to change upon move-in

- \* Rent : 37,800JPY / month Incl. common service fee (electricity and water)
  - \* Internet charges must be paid separately.
- \* In addition to the above, the following costs are required as initial costs.
  - Deposit: 37,800 yen (equivalent to one month's rent)
    - \*The deposit will be applied to the rental fee in the month you move out.
  - Insurance ① : 1,340JPY / year
  - Insurance ② : 2,400JPY / six months or 3,420 JPY / year

## Moving-in dates to the Dormitory (Schedule subjects to change)

Spring semester : March 30, 31

Fall semester : September 20

## Moving-out dates from the Dormitory

Spring semester : before September 15

Fall semester : before March 25

## Estimated Living Costs

Meals, rent, and other living expenses may range from 90,000 to 150,000 JPY per month, depending on individual lifestyles.

## International Student Tutors

Under the Foreign International Student Tutor System, personal student tutors provide international students with individual support and advice on matters such as their studies, research, and daily life, including helping them to improve their Japanese language ability.

## Extra-curricular Japanese lesson for exchange students

Extra-curricular lessons for international students are held at each campus every Monday and Tuesday.

\*There is no credit acquisition.

## Other Activities

There are exchange events hosted by OGM (OMU Global Members/student group).

<https://lit.link/omuglobalmembers>

# FAQ ~Language Requirements~

**Q1. Is there any language proficiency requirement?**

A1. JLPT N2 or equivalent Japanese Proficiency is required.

Please refer to P.6.

**Q2. What should I do if I cannot submit the certificate of Japanese Proficiency?**

A2. Candidates who do not have a certificate should use the Excel file "04\_★Certificate of Japanese Language Proficiency" to request a Japanese language instructor at their university to prepare a certificate about their Japanese language proficiency and submit it.

\*Please note that undergraduate students who do not have JLPT N2 or equivalent Japanese proficiency may have difficulty in completing the courses.

# FAQ ~Period of Stay~

**Q1. How long before the start of the semester can I enter Japan?**

A1. Please do not arrive in Japan more than two weeks before the semester starts. If you arrive in Japan before the designated dormitory move-in date, you must arrange your accommodation by yourself.

**Q2. When should I purchase an air ticket?**

A2. Please purchase an air ticket only after you obtain the visa. OMU will take no responsibility in case the visa is not issued after the purchase of an air ticket or if the visa is not issued in time for the scheduled flight.

**Q3. Can I return to my home country by the end of the semester finishes?**

A3. Yes. You can go back to your country after you take the exams.

**Q4. Can I stay in Japan after the end of the exchange program?**

A4. No. All the exchange students are required to return to their home countries right after the program at OMU ends to complete their own course work or research.

**Q1. Can I do a homestay during the stay in Japan?**

A1. Yes. In that case, please find it by yourself. We do not offer any homestay services.

**Q2. Can I choose which dormitory to reside in?**

A2. No. Exchange students applying to live in the dormitory will be placed in the “I-wing Nakamoju” at OMU. Please note that we cannot guarantee residency in the dormitory due to the capacity.

**Q3. Can I send my belongings to the dormitory before I move in the dormitory?**

A3. No. OMU cannot keep any of your belongings before your move-in date.