

INFORMATION SHEET

for Shinshu University Student Exchange Application in Academic Year 2024 -2025

1. General Information:

Name of University:	SHINSHU UNIVERSITY	
Website of University:	https://www.shinshu-u.ac.jp/english/	
Website for exchange student program:	https://www.shinshu-u.ac.jp/institution/gec/en/prospective_students/gec_exchange_student_program/	
Contact persons for incoming exchange students:	Kenji Harada (Mr.) Exchange program coordinator, Shinshu University Division of International Planning 3-1-1 Asahi, Matsumoto, Nagano, 390-8621, Japan E-mail Address: gec_inbound@shinshu-u.ac.jp Telephone Number: +81-263-37-3360 Fax Number: +81-263-37-2181	Tomonori Sato(Mr.) Professor, Shinshu University Center for Global Education and Collaboration (GEC) 3-1-1 Asahi, Matsumoto, Nagano, 390-8621, Japan E-mail Address: stomo@shinshu-u.ac.jp Telephone Number: +81-263-37-3227 Fax Number: +81-263-37-3227

2. Academic Calendar (tentative) :

Dates	1st semester 2024	2st semester 2024
Designated or recommended date of arrival:	March 29, 2024	September 17, 2024
Date students can move into accommodation:	March 29, 2024	September 17, 2024
Orientation and procedures dates:	April 1, 2024 ~ April 7, 2024	September 18, 2024~ September 24, 2024
Classes start ~ end:	April 10, 2024 ~ August 5, 2024	September 25, 2024 ~ January 27, 2025
Exam period	July 30, 2024 ~August 5, 2024	January 21, 2025 ~ January 27, 2025
Vacation (Summer / Spring):	August 6, 2024~ September 24, 2024	January 28, 2025 ~ March 31, 2025
Transcript offered:	Early October, 2024	Early April, 2025

* Will be mailed to your home university.
※Schedules are being adjusted and the above is a rough estimate. Exact dates will be provided via email or guidance.

3. Academic and Enrollment Information:

Length of the exchange period:	One or two semesters	
Qualifications for incoming exchange students:	Enrolled student year:	No requirements, but must be enrolled as a degree-seeking student at their home university for the entire exchange study period at Shinshu University.
	Language Proficiency:	For Japanese Learning: None; For Major Subjects: Fluent enough to understand classes in Japanese
	Extra Qualifications:	To prove they are able to maintain themselves financially for the duration of their exchange in Japan. Must respond to various surveys from Shinshu University.
Language for exchange students:	Japanese	
Certificate requirement:	Take at least 10 credits per year (5 credits a semester), be present at the end-of-program presentation.	
Visa requirements:	To apply for a student visa, students will be required to submit a Letter of Acceptance and a Certificate of Eligibility (COE) (which will be sent to you) to the appropriate Japanese Embassy or Consulate for your area.	

4. Application Procedure:

Dates	For Semester 1 (Spring 2024)	For Semester 2 (Fall 2024)
Nomination Period:	~September 25, 2023 ※We will notify the results around mid-October.	~March 27, 2024 ※We will notify the results around mid-April.
Application Period:	~October 31, 2023 ※Students who have passed the nomination should submit the following documents via their university.	~April 26, 2024 ※Students have passed the nomination should submit the following documents via their university.
Required documents for application: (Please send by e-mail within the application period)	<ul style="list-style-type: none"> ■ Cover Page of Application Package (to be completed by the home university contact person) <Sheet1> ■ Application Document Checklist <Sheet2> ■ Application Form <Sheet3> ■ Medical Certificate <Sheet4> * If it is difficult to submit by the deadline, please consult beforehand. ■ Original Academic Transcript (in English or Japanese) ■ Copy of Passport ■ Financial supporter's Certificate of Bank Statement Minimum amount (Equivalent to JPY500,000 for one-semester exchange; JPY1,000,000 for one-year exchange) ■ If available, Copy of Evidence of Language Proficiency ■ Information sheet for applying a Certificate of Eligibility (COE) * Submit as an Excel file. ■ Facial photo.(jpeg file, size: 600pixel (height) x 450pixel (width)) 	
Submission address (submitted via email)	Shinshu University Center for Global Education and Collaboration: gec_inbound@shinshu-u.ac.jp	
Notify each partner university of results	Early December, 2023	Early June, 2024

5. Accomodation:

Housing Application Deadline:	Information will be provided at the time of acceptance notification.	
Housing available to exchange students:	<ul style="list-style-type: none"> •International house (Dormitory, Off Campus, Rent fee: JPY4,755/month, Other fee: JPY58,300/year) •Private apartment(Off Campus, Rent fee: JPY35,000~JPY50,000/month~, Other fee: JPY30,000~/year and initial costs might occur.) * Due to the number of rooms available in the International House, it may not be possible to fulfil the request. 	
Approximate expenses: (Monthly) *The information is an estimation of the monthly expenditure of a reasonably economical international student at Shinshu University. Expenses will vary according to personal taste and lifestyle.	Total: JPY50,000~130,000/month Housing : (International house) JPY4,755/ (Private apartment) JPY35,000~50,000 Meals: JPY25,000~35,000 Books, etc. : JPY2,000~3,000 Insurance : JPY3,000	Utility Charge(gas, electricity, water): JPY10,000-15,000 Personal/Miscellaneous: JPY5,000~15,000 Local Transportation: JPY500~1,500

6. Pick-up :

Pick-up Service:	No, but an Access Guidebook will be sent to students before coming.
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7. Insurance:

Approximate cost: (approximately)	We require all exchange students to purchase Natinal Health Insurance(Kokuho) and must participate in the University Co-op's insurance. Natinal Health Insurance: around JPY 1,800/ month University Co-op's insurance: JPY 15,500/ year. All students participating in this program must join the National Health Insurance(Kokuho) and the Student Life Insurance specified by Shinshu University.
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