알찬대학 따뜻한동행

The Best **Glocal** University

Higher Education for ASEAN Talents (HEAT): Scholarship Opportunity for ASEAN Faculty Members in the Republic of Korea

Fall semester, 2021
HEAT Admission Guide

2021. 2.
Graduate School

전북대학교
JEONBUK NATIONAL UNIVERSITY

Important Notes

- Please make sure your applying major/Department in Korean or English. When the application deadline has passed, you won't able to change your applying department. So please check your department carefully

- **Applicants should make sure they input the correct personal information.** (email, Contact number).

- Your Application Number will be issued after application submission. You should keep in mind the application number for your admission schedule, admission result.

- Applicants should submit completed paperwork during application period, if applicants fail to submit the required documents which affects admission status, he/she will be disqualified without further notice.

- Please note that the certificate of Language Proficiency must be valid two(2) years from the submission date (TOPIK, TOEFL, IELTS, TEPS and New TEPS)

- If applicants submit the scanned copies of documents, they must submit original documents later. If these two documents are not the same, your admission cannot be guaranteed.

- All the submitted documents except the original diploma, graduation certificate will not be returned.

Reminders

- If any of the applicants' documents contain false information, lack of information or forgery, the admission will be immediately forfeited. Moreover, if an applicant turned out to be admitted by illegal means such as substitute interview taking or the applicant's degree is unapproved by JBNU, then the admission will be also resulted in cancellation, even if the applicant is already attending the university. Tuition fee will be not refunded. Furthermore they cannot apply for Jeonbuk National University for next 3 years

- JBNU is not responsible for admission cancellation due to the mistakes made on the application, missing documents, and unfulfilled entry procedures.

- All the information including admission announcements will be posted on the homepage. Please follow the directions carefully.

- Evaluation scores for admission will not be announced.

- All accepted applicants must complete all admission and registration procedures before the deadline.

- Among those who are admitted, students whose Korean proficiency is found to be less than adequate to effectively participate in class might be required to take a Korean Language class.

- The applicants who applied for the department which is different from the major of his/her graduating school must take additional pre-requisites except graduation credits (36 for Doctorate). Doctorate program applicants who have graduated from a special graduate school must also take additional pre-requisites except 36 graduation credits.

- Regulations of Jeonbuk National University are applied to the items that are not defined on this prospectus and other particulars are decided by the Graduate School Committee.

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■ Admission Timeline

Steps	Schedule (KST)	Remarks
Application	March. 15(Mon) ~ March. 26(Fri)	- Online Application (http://jinhakapply.com)
Submission of Documents	March. 26(Fri)	- Send all application and required documents by Post to the Graduate School
Notification of Interview Schedule	April. 5(Mon)	- Exact time and place will be announced on the website and E-mail
Interview	April. 8(Thu)	- Phone or Skype interview - The applicant will be disqualified if he or she misses the interview.
JBNU Admission Result (Long list)	April. 16(Fri)	- Announcement to be made online on email or JBNU webpage (www.jbnu.ac.kr/)
KCUE Final Result	June	- KCUE will announce the final successful candidates' list
Issuance of Admission Letter	TBA	- The admission letter can be achieved after all required document submission
Opening Semester	Sep. 1(Wed)	- Fall Semester, 2021

※ The scheduled dates above are subject to change. Please check the website frequently.

■ Eligibility for Application (Freshman)

Category	Notes
Nationality	① Applicants with **ASEAN citizenship** ② Applicants should prove at least **one of the two conditions** ■ Condition 1) Applicant and both of applicant's parents must be foreigners 　※ 3 people do not have Korean Citizenship ■ Condition 2) Applicant who is not Korean has completed all levels of education equivalent to elementary, middle school, high school and undergraduate school in foreign countries.
Language Proficiency	① **Applicant for Electronic Engineering majors** 　TOPIK L.2, Completion of a Korean Language Course L.2 : K2 　TOFEL iBT 80, IELTS 5.5, TEPS 550, New TEPS 297 : E1 ② **Applicant for Computer Science Engineering majors** 　TOPIK L.1, Completion of a Korean Language Course L.1 : K1 　TOEFL iBT 90, IELTS 6.0, TEPS 634, New TEPS 346 : E2 ③ **Applicant for Veterinary Medicine** 　TOPIK L.4, Completion of a Korean Language Course L.4 : K4 　TOFEL iBT 80, IELTS 5.5, TEPS 550, New TEPS 297 : E1 ④ **Applicant for Other majors** 　Applicants should be able to attend classes in Korean or English.
Degree	Applicants must hold a **Master's degree** that is equivalent to or higher than a Master's degree. 　* Applicant for Medicine : Those with Bachelor's/Master's degree in Medicine
Work Experience	Applicants who are **academic faculty members at a 4-year college/university** 　* in their home country (*Higher Education Institution offering bachelor's degree or equivalent courses)
etc	① Applicants who are in good health both physically and mentally to allow them to pursue their studies while residing in Korea over the long term. ② Applicants who have discussed an academic leave of absence with the university they belong to and how to contribute to their school after their return. ③ Applicants who are **younger than 45 years old** on the day that the doctoral program starts

■ Required Documents

※ **Original documents** should be submitted. However, should they be unavailable, copies must be authenticated by the university/institution that issued them or notarized by a public notary in the country where the document was originally produced.

※ All documents in other foreign languages must have a Korean or English translation.

※ In case of translation, a translated confirmation[Form 6] should be submitted.

※ The applicant who is expecting his/her graduation must submit the Verification by Feb 22, 2022 to the Graduate School.

※ Application documents should be printed (or some documents should be original) and submitted by post

	Documents	Remarks
1	Application Receipt	• Print out after completing the online application
2	Application for Admission	• Print out after completing the online application
3	Research Plan	• Print out after completing the online application
4	Permission for Study Leave	• [Form1 by HEAT] Must be signed by the current in-service university president
5	Applicant Agreement	• [Form2 by HEAT] Must be signed
6	Personal Medical Assessment	• [Form3 by HEAT] Must be signed
7	Recommendation letter from a Prospective Supervising Professor	• [Form4 by JBNU] Must be uploaded online
8	One Recommendation Letter from the professor of applicant's graduating school	• [Form5 by JBNU] • It should be sealed in an official envelope or stamped by the recommender. If not, submit through Email by professor directly.
9	Verification documents of Bachelor's Degree	• Submit verification documents from Korea Embassy • Those who graduated University in Korea don't need to submit it. • **Original** verification must be submitted.
10	Verification documents of Master's Degree	
11	Official Bachelor's Transcript	• Must be uploaded online. • Original certificate/transcript or notarized copy ※ Transferees must submit an original copy of Official Transcript from the college where you attended before transfer.
12	Official Master's Transcript	
13	Certificate of Employment	• Must be signed by the current in-service university president
14	Certificate of Language Proficiency	• TOPIK, IELTS, TEPS, etc
15	Submit at least one of two conditions 1) Proof of Family Relations 2) Documents that prove you have completed elementary school, middle school, high school outside Korea	1) e.g. birth certificate, Family certificate, Divorce Certificate - Original or notarized copy 2) e.g. the entire transcript or graduation certificate issued overseas, certificate of Exit or Entry from Immigration Office in Korea - Original or notarized copy
16	Applicant's Passport Copy	• Copy must be of a valid passport

① If you have chosen an academic advisor from the Jeonbuk National University, you should submit [Form 4] a recommendation letter written by your academic advisor and please upload it too.

② One Recommendation Letter from the professor of applicant's graduating school

※ It must be sealed or the recommendation must be sent to Coordinator from the Professor through an e-mail. (E-mail : admissiong@jbnu.ac.kr, email title should be mentioned your application number.) Email submission is strongly recommended.

※ If it is not possible to submit the recommendation letter mentioned above due to the unavoidable situation, other recommendation can be substituted for this.

③ Applicants who graduated from University in Korea must submit original Certificate of Graduation/Degree and transcript.

④ Transcripts must provide a record of the course(s) you have taken in each academic year along with the final grade(s). Applicants must upload it to the Online Application website. (The maximum file size and type for upload is limited)

⑤ If an applicant's transcript does not include information on GPA, marks or score percentile; it is required to submit an official document issued by the applicant's alma mater describing the university's evaluation system **[Form 7]** as well as the applicant's academic achievement, otherwise convert the grade accredited by GPA calculation website.

(GPA calculation website: https://www.foreigncredits.com)

⑥ Certificate of Transcript and Diploma **Verification** accredited by one of the following institutions:

  A) **Apostille**, refer Appendix A

  B) **Korean embassy** in your homeland or the Embassy of your country stationed in Korea

⑦ Certificate of Language Proficiency (Certificate should be valid on the submission date)

※ Scan copy of TOPIK, IELTS, TEPS, New TEPS certificate is acceptable

※ Certificate of language proficiency must be submitted by the deadline. If registered to take Language exam after the application period, applicants must submit their Language test Identification or Examination Number which the result is issued until Aug 27.

⑧ An applicant should submit proofs of applicant and both parents' nationality and a proof of parent-applicant's relationship (e.g. birth certificate, family relationship certificate, parents'divorce/death) issued by the government of the applicant's country, certificates were issued by a company or applicant's institute is not acceptable.

※ If parents passed away or divorced, please submit an official document that proves their legal status.

⑨ A certificate of admission won't be issued without a scan copy of passport

■ Majors

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■ [★] means a department offers a thesis in English.

■ [§] means a department request a recommendation from a prospective supervisor professor.

■ Language requirement

  - TOPIK L.1, Completion of a Korean Language Course L.1 : K1

  - TOPIK L.2, Completion of a Korean Language Course L.2 : K2

  - TOPIK L.3, Completion of a Korean Language Course L.3 : K3

  - TOPIK L.4, Completion of a Korean Language Course L.4 : K4

  - TOPIK L.5, Completion of a Korean Language Course L.5 : K5

  - TOFEL iBT 80, IELTS 5.5, TEPS 550, New TEPS 297 : E1

  - TOEFL iBT 90, IELTS 6.0, TEPS 634, New TEPS 346 : E2

  - Comma(,) Mark : You can apply for the department with any one of language requirements the department has requested. ex) (K3, E1)

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A. General Department

College	Major	Language in Lecture	Language Required
Engineering (Jeonju campus)	Nano Convergence Engineering★§	English	-
	Electronic Engineering★§	Korean, English	K2, E1
	Computer Science and Engineering★§	Korean, English	K1, E2
Medicine (Jeonju campus)	Medicine★§ (Those with Bachelor's/Master's degree in Medicine)	Korean, English	-
	Medical Science★§	Korean, English	-
Medicine (Iksan campus)	Veterinary Medicine★§	Korean, English	K4, E1

■ Application Methods

1. Application Methods : Online Submission

Visit online application website	. Visit JBNU website (http://jbnu.ac.kr/eng) and check the notice . Visit Jinhakapply(http://jinhakapply.com) and select JBNU

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Join & Login	· Sign up to the website and Login (http://jinhakapply.com)

⇩

Fill out a application form	· Check Admission Guide and Important notes, Fill personal information · Upload Transcript, Recommendation letterand Photo

⇩

Fill out a research plan	. 3 questions

⇩

Check application form and Study plan	· Check the accuracy of your text, any misspellings and mistakes. · If there is any corrections, correct them and pay the screening fee

⇩

Print out online application documents	· Print out online application documents · Sign on the printed out documents

⇩

Submit with other requirements to JBNU	· Prepare online documents and other required documents in order and send it by post. · It will not be screened if documents are not submitted before the deadline, despite the online application is completed.

2. Documents Submission Desk

Office	The Graduate School, Jeonbuk National University
Address	567 Baekje-daero, Deokjin-gu, Jeonju-si, Jeollabuk-do, 54896 Republic of Korea
Tel	+82-63-270-4382
Deadline	March 26, 2021
How to submit	By post only ※ **Submission by visit are not allowed.**

■ Admissions Criteria

1. Admission Criteria : Document Screening and Interview

Category	Document	Interview (60points)				Total
		Current aptitude and knowledge about the major	intellectual attitude and attainments	Research Plan	Korean or English Language Proficiency	
Points	40Points	30Points	10Points	10Points	10Points	100Points

1) Document Screening is based upon an Academic Grade(CGPA)

2) Interview : Each department will conduct interview

Interview Language	Interview method	Interview Time
Korean or English	**Phone or Video interview**	To be announced (Homepage and E-mail)

※ If you are absent on the interview because of misspelled contact or mis-checking notice, you will be rejected. You are responsible for this.

※ Please input only the valid phone number on the application form, if you change your phone number you should inform an undergraduate admission officer.

※ If phone and video interview cannot be connected up to 3 times, interview will be failed

2. Acceptance Criteria : The admission will be granted to the applicants whose total point is 60 points or more

3. The admission will not be granted to the following cases and other aspects will be decided by the Graduate School Committee.

1) Applicants whose **total point** is less than **60** points

2) Applicants whose **Interview point** is less than **24** points

3) **Applicants who missed the interview**

4) In the case of any false information or forgery in the application documents

5) Insufficient submission of requirement documents

6) An unqualified applicants

■ Announcement of Admissions and Registration

1. Admissions Announcement

- The admission results will be announced on the following websites with application number. (https://graduate.jbnu.ac.kr/graduate/8858/subview.do)
- **Announcement Date of JBNU's Admission Results (Long list) : April 16**
- **Announcement Date of KCUE Final Result : June**
- **Admission Letter :** It will be issued to the final successful applicants who have submitted all the documents

2. Matriculation Procedures after Admission

① Successful candidates staying in Korea must receive their Admission Letter directly from the Graduate School. Successful candidates staying in Korea must also extend or change their status of visa before their visa expired.

② Successful candidates staying overseas who need to get a student visa(D-2) must apply to the VISA at the Korea Consulate or Embassy. Please bear in mind, your passport should be valid more than two(2) years. Admitted candidates who got a new passport must inform the new passport number to the Graduate School immediately.

③ JBNU posts a Admission letter and Scholarhip Certificate to candidates staying overseas and candidates must apply to the visa at the Korea Consulate, Embassy by themselves.

④ You must check the required document for the Students visa on the website of the Korean embassy in your country because documents are different each Country.

> Please bear in mind that all responsibility of visa problems such as delay or refusal of visa issuance is candidates.

■ Tuition fee & Scholarship

1. Tuition fee will be waived.

2. Scholarship for HEAT program

- JBNU follows the guide set by the KCUE. please refer to the KCUE guideline.
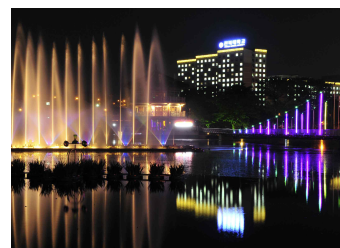
■ Additional School Life Information

1. 2021 Fall Semester : September 1, 2021

※ Admitted students should come to JBNU before the semester begins.

2. Residence Hall (Dormitory)

1) An applicant who wishes to live in the Residence Hall must check on the Application Form.

2) In such a case that you want to withdraw the application to residence hall, you have to give notice to either Graduate School or the office of the residence hall before Aug 13. You will be charged for the residence fee if you cancel the application after Aug 13

3) Tuberculosis test: to the Dormitory office by Aug 30

 - Students who submitted it to the Korean Embassy for the visa process should send a scan copy of TB certificate to the office of Graduate School.

4) Dormitory Hall (Please choose the Hall type on the application A~F)

Hall	Meal	Hall type	Campus location	Equipment	Dorm fee (semester)
Chambit	3 Meals (5-day week) Korean/Western style	A	Jeonju	Double occupancy, Desk, Chair, Closet, Air conditioner, Bathroom, Washroom	Approx. 1,000USD
Daedong (Male) Pyeonghwa (Female)	3 Meals (5-day week) Korean style	B	Jeonju	Double occupancy, Desk, Chair, Closet, Air conditioner, Public Restroom and shower room	Approx. 1,000USD
	No meal	C			Approx. 400USD
Haemin	No meal	D	Jeonju (Medical, Dental college)	Double occupancy, Desk, Chair, Closet, Air conditioner, Bathroom, Washroom	Approx. 1,000USD
Cheongun	No meal	F	Iksan (Veterinary)	Double occupancy, Bed, Desk, Chair, Closet, Desk lamp, Multiple-tap	Approx. 1,000USD

\<Chambit hall\>

	The Graduate School
Address (KOR)	전북 전주시 덕진구 백제대로 567번지 전북대학교 뉴실크로드센터 3층 대학원교학부 **대학원 입학 담당자** (우편번호 54896)
Address (ENG)	The Graduate School,, 3rd Floor, New Silk Road Center, Jeonbuk National University, 567 Baekje-daero, Deokjin-gu, Jeonju-si, Jeollabuk-do, Republic of Korea (Zip code 54896)
Tel	+82-63-270-4382
Office Hours	9:00am to 18:00pm
E-mail	admissionG@jbnu.ac.kr
JBNU Homepage	(KOR) http://www.jbnu.ac.kr/kor/ (ENG) http://www.jbnu.ac.kr/eng/
Graduate School Homepage	https://graduate.jbnu.ac.kr/graduate/8858/subview.do

APOSTILLE

☐ What APOSTILLE is,

- Since July 14, 2007, the Republic of Korea has been part of the 1961 Hague Convention abolishing the Requirement of Legalization for Foreign Public Documents. The Convention provides for the simplified certification or public (including notarized) documents to be used in countries that have joined the convention.

- An Apostille ensures that public documents issued in one signatory country will be recognized as valid in another signatory country.

☐ The List of Countries for Apostille Certificates: total 113 countries

- For information regarding how to get an Apostille, please refer to the website http://www.hcch.net (Apostille Section)

Area	Country
Asia, Pacific	New Zealand, Niue, Marshall Islands, Mongolia, Vanuatu, Brunei, Samoa, Australia (Australia), Uzbekistan, India, Japan, part of China (Macao, Hong Kong), Kazakhstan, Cook Islands, Kyrgyzstan, Tonga, Fiji, Korea, Tajikistan
Europe	Greece, Netherlands, Norway, Denmark, Germany, Latvia, Russia, Rumunia, Luxemburg, Lithuania, Liechtenstein, Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, San Marino, Serbia, Sweden, Switzerland , Spain, Slovakia, Slovenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, United Kingdom, Austria, Ukraine, Italy, Georgia, Czech Republic, Kosovo, Croatia, Cyprus, Turkey, Portugal, Poland, France, Finland, Hungary
N. America	US (including Guam, Mauri, Saipan, Puerto Rico)
M. S. America	Guatemala, Grenada, Nicaragua, Dominican Republic, Dominican Republic, Mexico, Barbados, Bahamas, Venezuela, Belize, Brazil, Saint Lucia, Saint Vincent, Saint Kitts and Nevis, Suriname, Argentina, Antiqua Babuda, Ecuador, El Salvador, Honduras, Uruguay , Chile, Costa Rica, Colombia, Rinidad and Tobago, Panama, Paraguay, Peru
Africa	Namibia, South Africa, Liberia, Lesotho, Malawi, Morocco, Mauritius, Botswana, Burundi, Sao Tome and Principe, Seychelles, Swaziland, Cape Verde,
Middle East	Bahrain, Armenia, Oman, Israel

※ All documents must be in Korean or English. Otherwise, you must submit a notarized/certified English translation completed by a notary public in the country in which the document was originally produced.

<Apostille form>   <Apostille form in India>   <Diploma verification for university in China (CDGDC)>

☐ **Students admitted from countries which are NOT signatories to the convention and do not recognize the Apostille must meet the following requirements:**

- Applicants from these countries should submit their official certificates with an authentication attachment (e.g., Certificate of Authentication or Certificate of Overseas Educational Institutions) issued by the Korean Embassy or Consulate.

Contact Information of Departments

College	Major or Department	Homepage	Phone No.	Location
Engineering	Nano Convergence Technology	https://nce.jbnu.ac.kr	+82-63-270-2848	College of Engineering #9, Room 801-1
	Electronic Engineering	http://eei.jeonbuk.ac.kr	+82-63-270-2475	College of Engineering #7, Room 224
	Computer Engineering	http://cse.jeonbuk.ac.kr	+82-63-270-4233	College of Engineering #7, Room 224-2
Medicine	Medicine	http://med.jbnu.ac.kr	+82-63-270-3598	Medical School #1, Administration Office
	Medical Science	http://med.jbnu.ac.kr	+82-63-270-3598	Medical School #1, Administration Office
	Veterinary Medicine	http://vetmed.jbnu.ac.kr	+82-63-850-0911	Iksan Campus, Administrative Building, 1st Floor