

**Fall Semester 2016 (Regular, Additional)**  
**Admission Guide**  
**for International Students**  
**(Undergraduate Transfer)**



**April 2016**

**CHONBUK NATIONAL UNIVERSITY**

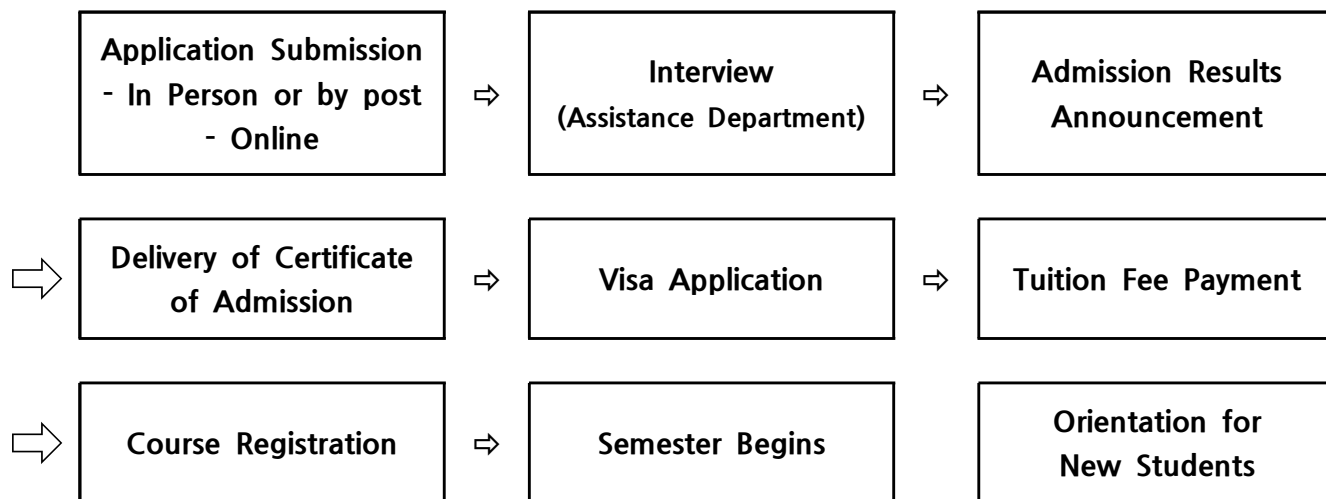
※ Chonbuk National University is not linked with any domestic or overseas agents for international students recruitment. No fees are charged other than the application fee of KRW 50,000 or USD 50 when applying for admissions.

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## 1

# Admission Procedure



## 2

# Admission Schedule

| Contents                              | Regular Admission                          | Additional Admission                         | Note   |
|---------------------------------------|--|--|--|
| Applying Period                       | Apr.25th,2016(Mon)<br>to May 6th,2016(Fri) | June 7th,2016(Mon)<br>to June 17th,2016(Fri) | - Application Fee: KRW 50,000 (USD 50)<br>- Online Application<br>- In person or by post                                 |
| Interview Announcement                | May 20th,2016(Fri)                         | July 1st,2016(Fri)                           | - Location and Date notification on the website ( <a href="http://www.chonbuk.ac.kr">http://www.chonbuk.ac.kr</a> )      |
| Interview                             | May 25th,2016(Wed)                         | July 6th,2016(Wed)                           | - There will be a phone interview in case the student is abroad<br>- Will be disqualified if absent                      |
| Announcement of Successful Applicants | June 13rd,2016(Mon)                        | July 18th,2016(Mon)                          | - On the website ( <a href="http://www.chonbuk.ac.kr">http://www.chonbuk.ac.kr</a> )<br>- Notification to the department |
| Submission for Additional Documents   | June 24th,2016(Fri)                        | -  | - In person or by post   |
| Delivery of Admissions Documents      | June 27th,2016(Mon)                        | July 25th,2016(Mon)                          | - Certificate of Admission<br>- Registration Information   |
| Payment of Tuition Fee                | Further guidance                           |  | - Make bill payments at the bank<br>- Bill print out : <a href="http://www.chonbuk.ac.kr">http://www.chonbuk.ac.kr</a>   |
| Course Registration                   | From Aug. 9th,2016(Tue)                    |  | - CBNU Portal, course registration   |
| Fall Semester Begins                  | Sep.1st,2016(Thu)                          |  | - Fall Semester, 2016  |

※ When there is an additional admission schedule, how to apply or admission date by the department can change.

※ College of Medicine, Dentistry, Education, Nursing, Veterinary Medicine excluded

| College     | Department   |
|-------------|--|
| Headquarter | Public Service   |
|             | Jimmy Carter School of International Studies   |
| Engineering | Architectural Engineering  |
|             | Polymer-Nano Science & Technology  |
|             | Mechanical Engineering   |
|             | Division of Mechanical Design Engineering<br>(Mechanical Design Engineering Major)                                       |
|             | Division of Mechanical Design Engineering<br>(Nano-Bio Mechanical System Engineering Major)                              |
|             | Division of Mechanical System Engineering (Applied Mechanical Engineering Major, Precision Mechanical Engineering Major) |
|             | Urban Engineering  |
|             | Division of Biomedical Engineering   |
|             | Industrial and Information Systems Engineering   |
|             | Software Engineering   |
|             | Division of Advanced Materials Engineering<br>(Metallurgical System Engineering Major)                                   |
|             | Division of Advanced Materials Engineering<br>(Electronic Materials Engineering Major)                                   |
|             | Division of Advanced Materials Engineering<br>(Information Materials Engineering Major)                                  |
|             | Quantum System Engineering   |
|             | Organic Materials and Fiber Engineering  |
|             | Division of Convergence Technology Engineering   |
|             | Mineral Resources and Energy Engineering   |
|             | Electrical Engineering   |
|             | Division of Electronics Engineering  |
|             | Division of Computer Science and Engineering   |
|             | Civil Engineering  |
|             | Aerospace Engineering  |
|             | Division of Chemical Engineering   |
|             | Environmental Engineering  |
|             | IT Applied System Engineering  |
|             | Information Technology & Engineering   |

| College                   | Department   |
|---------------------------|--|
| Agriculture Life Science* | Agricultural Biology   |
|                           | Agricultural Economics   |
|                           | Animal Biotechnology   |
|                           | Animal Science   |
|                           | Wood Science and Technology  |
|                           | Forest Environment Science   |
|                           | Bioindustrial Machinery Engineering                                    |
|                           | Bioenviornmental Chemistry   |
|                           | Food Science and Technology  |
|                           | Horticulture   |
|                           | Crop Science and Biotechnology   |
|                           | Landscape Architecture   |
|                           | Regional Architecture Engineering                                      |
| Social Sciences           | Social Welfare   |
|                           | Sociology  |
|                           | Journalism & Communications  |
|                           | Psychology   |
|                           | Political Science & Diplomacy  |
|                           | Public Administration  |
| Commerce                  | Division of Business Administration (Business Major, Accounting Major) |
|                           | Division of Economics  |
|                           | Division of International Trade  |
| Human Ecology             | Food Science and Human Nutrition*                                      |
|                           | Child Studies  |
|                           | Fashion Design   |
|                           | Housing Environmental Design   |
| Arts                      | Dance  |
|                           | Fine Arts  |
|                           | Industrial Design  |
|                           | Music  |
|                           | Korean Traditional Music   |
| Humanities                | Archaeology & Cultural Anthropology                                    |

| College   | Department                           |
|---|--------------------------------------|
|   | Korean Language and Literature       |
|   | German Language and Literature       |
|   | Library & Information Science        |
|   | History                              |
|   | Spanish & Latin American studies     |
|   | English Language and Literature      |
|   | Japanese Language and Literature     |
|   | Chinese Language and Literature      |
|   | Philosophy                           |
|   | French Studies                       |
| Natural Science   | Science Studies                      |
|   | Physics                              |
|   | Semiconductor Science & Technology   |
|   | Molecular Biology                    |
|   | Biological Sciences                  |
|   | Mathematics                          |
|   | Sports Science                       |
|   | Earth & Environmental Sciences       |
|   | Statistics                           |
|   | Chemistry                            |
| Environmental and Bio-resource Science*<br>(Specialized Campus-Iksan) | Division of Biotechnology            |
|   | EcologyLandscape Architecture-Design |
|   | Oriental Medicine Resources          |

\* Students who are admitted to Agriculture Life Science, Food Science and Human Nutrition in Human Ecology, Environmental and Bio-resource Science will get full scholarship for 4 years. (supported by 'Development of Regional Advancement University Project')

## 4

# Eligibility for Application

### A. Nationality and Education background

- 1) Foreigners whose parents are not Koreans or Foreigners who graduated from elementary, middle school, high school and college outside Korea regardless of parents' nationality.
  - 2) Foreigners who completed at least 1-year(2 semesters) or 2-year(4 semesters) course in Korea or from other universities abroad with at least 35 or 65 units.
  - 3) Foreigners who graduated from colleges in Korea or other colleges abroad (including students who are expected to graduate on August, 2016) with at least 65 units/credits.
- ※ Students who graduated from colleges without the accrediting system cannot apply.
  - ※ Applicants can select their major regardless of their former university major. The units obtained from the applicant's former university would be evaluated and credited upon the decision of the department head.
  - ※ Application is limited whom have a disciplinary punishment from former university.
  - ※ Registered CBNU students (current students, temporarily-withdrawn students, expelled students) cannot apply.

### B. Language Proficiency

|   |   |
|---|---|
| <p style="text-align: center;"><b>All<br/>(Except for<br/>Jimmy Carter<br/>School of<br/>International<br/>Studies)</b></p> | <ul style="list-style-type: none"> <li>- Applicants with TOPIK Grade 3 or above OR</li> <li>- Applicants who have completed Level 4 Korean class at the Korean Language Education Center in Chonbuk National University or other universities in Korea OR</li> <li>- Applicants who have passed the test which acknowledged from Korean Language Education Center in Chonbuk National University.</li> <li>- The applicants for the College of Arts (except for Industrial Design) may apply without the above mentioned language proficiency certifications if they are capable of "taking classes in Korean."</li> </ul> <ul style="list-style-type: none"> <li>※ <u>It is valid only if the student passed the application recognition score.</u></li> <li>※ <u>If registered to take the TOPIK exam in July, applicants must submit their TOPIK Identification or Examination Number. After that, the applicants must submit their TOPIK Test Result until Aug. 5th, 2016. Failure to do so will result in automatic disqualification.</u></li> <li>※ <u>Once admitted, students must attain TOPIK Grade 4 or above before a graduation.</u></li> </ul> |
| <p style="text-align: center;"><b>Jimmy Carter<br/>School of<br/>International</b></p>                                      | <ul style="list-style-type: none"> <li>- Minimum score required for standard exams TOEFL: PBT 550, CBT 210, iBT 80, IELTS:5.5, TEPS: 550 or Completion of secondary or higher education in countries where English is</li> </ul>  |

|                |   |
|----------------|---|
| <b>Studies</b> | <p>the primary language of education (Ex. U.S.A, Canada, England, Australia and Republic of South Africa).</p> <ul style="list-style-type: none"> <li>- From a non-native English country but completed the education from an institute where the primary language of education is English.</li> </ul> <p>※Must submit a proof document showing the primary language of education is English (ex. Principal's confirmation)</p> |
|----------------|---|

## 5

## Application & Required Documents Submission

A. Online Application : CBNU Office of International Cooperation Website → Online Apply

B. In Person or by Post

1. Address : Office of International Cooperation, Chonbuk National University, Baekje-daero 567, Jeonju(Zip code 54896)
2. Tel / Fax : +82-(0)63-270-4653 / +82-(0)63-270-2099
3. E-mail : admissionU@chonbuk.ac.kr
4. Applicants must send or bring and submit all the required documents <listed in #6 below> separately.

## 6

## Required Documents

| Division                  | Documents  |
|---------------------------|--|
| <b>University Form</b>    | Application(Form 1)  |
|                           | Letter of Self-Introduction(Form 2)  |
|                           | Study Plan(Form 3)   |
|                           | Affidavit of Financial Support(Form 4)   |
|                           | Academic inquiry(Form 5)   |
| <b>Academic Documents</b> | Expected) Graduation Certificate or a Certificate of Enrollment from University<br>※ If transferred from Korean or foreign university as a junior, the original copy of high school diploma & degree certificate must be submitted additionally.<br>※ Applicant who submits the Certificate of Expected Graduation, he/she must submit original copy of Graduation Certificate after graduation. |
|                           | Official Transcript from former university   |
|                           | Certificate of Transcript and Diploma Verification*  |
|                           |  |
| <b>Eligibility</b>        | Submit only 1 copy of the following documents:<br>1) Proof of Family Relations   |



|                                |  |
|--------------------------------|--|
| <b>Certification Documents</b> | 2) Documents that prove you have completed elementary school, middle school, high school outside Korea |
|                                | Certificate of Language Proficiency  |
| <b>Others</b>                  | Fee KRW 50,000 (USD 50)  |
|                                | Passport copy  |
|                                | Photos of artistic works or proof of achievements (Students who are applying for Arts major)           |
| <b>Additional Documents</b>    | Certificate of Balance (\$18,000)  |
|                                | Certificate of Transcript and Diploma Verification   |
|                                | Transcript for Language Proficiency  |

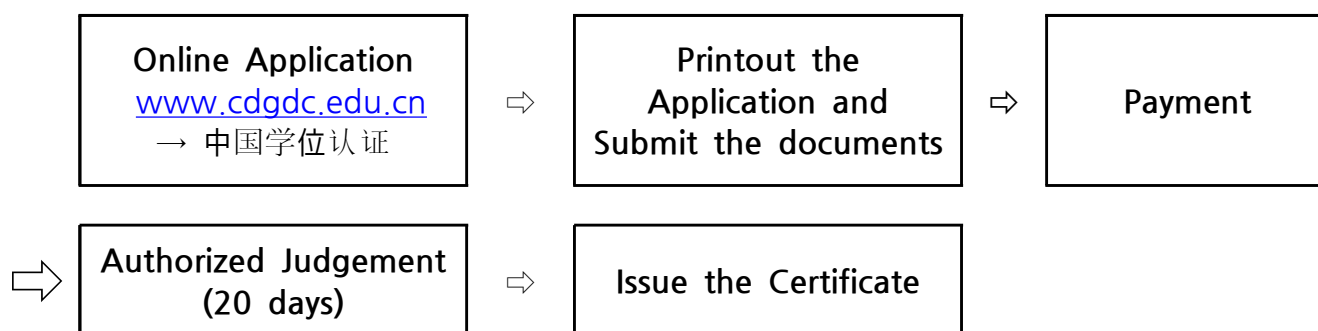
※ Incomplete documents will NOT be accepted.

※ All documents in other foreign languages must have a Korean or English translation.

There is no need to submit a notarization.

#### \* Certificate of Transcript and Diploma Verification accredited

1. **Apostille Confirmation**
2. **Consular Confirmation** at the Korean Embassy in your homeland or the Embassy of your country located in Korea
3. **For Chinese applicants**, the Education Verification can be done through the following websites:
  - Homepage : <http://www.cdgdcd.edu.cn>
  - Procedure



※ If an issue of the verification form is not yet complete at the time of applying, applicants must submit copies of transcript/diploma and proof of application along with other required documents. Applicants must submit the original transcripts/diplomas and verification form (approved by the above institutions only) by **Aug.19th, 2016**. Failure to do so will cause your admission cancelled.

#### \* **Submission of Additional Documents: By Friday, June 24th, 2016**

※ After providing the announcement of all successful applicants must submit additional

**documents if it is not admission standards will be not completed.**

※ The additional applicants must submit all the documents needed by the application submission date.

1. All admitted applicants
  - Certificate of Balance showing KRW 18,000,000(USD18,000) or more.
2. Applicants who have applied through Online or who have not submitted the original copy
  - Original copy of certified report for academic ability, degree and grade
  - Original copy of transcript for language ability (Failure to submit will prevent students from receiving scholarship)

**\* Application Reminder**

1. Write down the exact name of the department applied for in Korean or English.
2. Changing of majors is not allowed once the application has been accepted.
3. All documents must be in Korean or English. All other documents in another language must have a Korean or English translation.
4. All applications must contain all the necessary documents and are to be completed before the deadline. Only the application that met the deadline is acceptable when you apply via mail.
5. Applications sent by post with incomplete documents will be returned after deducting KRW 20,000 (USD 20).
6. All the submitted documents and application fee will not be returned.
- ※ The Household Register, Certificate of Graduation, Official Transcript and bankbook from Chinese applicants will be returned after all entrance procedures are completed.
7. All documents are not to be stapled.
8. All documents must be in size A4 format, if not it should be pasted on an A4 sized paper.
9. The applicant who has graduated high school or college 2 years ago or more must submit an objective document(attached with Korean translation) which indicates the applicant's goals or plans after graduation and the motivation to study.

**\* Acknowledgement of elementary, middle and high school completion standard**

1. Those who have completed elementary, middle and high school education for 12 years and above in a school overseas.
  - Acknowledgement of those who have completed elementary and middle school courses in one country overseas
  - Cases of those who have completed elementary and middle school education in more than two countries.

| Academic Year System | Acknowledgement | Terms and Conditions | Note |
|----------------------|-----------------|----------------------|------|
|----------------------|-----------------|----------------------|------|

|                    |  |   |
|--------------------|--|---|
| Less than 10 years | Not acknowledged   | However, Those who have insufficient academic school year education courses but completed them in Korea will be acknowledged via the completed high school courses. |
| 11 years           | Those who have completed the last three years of elementary, middle school etc. courses overseas can be acknowledged via their high school courses.            |   |
| 12 years           | *However, those who have completed elementary, middle and high school courses in 2 or more countries overseas, must have completed them in more than 11 years. |   |
| 13 years and above | Acknowledgement of high school courses of those who completed 10-12 years and also those who completed 11-13 years overseas                                    |   |

\* Insufficient School education courses: the difference between the proposed 12 years education course presented by the Ministry of Education and number of years completed by student in overseas.

## 2. Others

- Those with overlapping school year (or semester) count, the overlapped completion courses will not be acknowledged.
- Oversees qualification examination, homeschooling, cyber education will also not be acknowledged.

# 7 Application Fee

A. Amount : KRW 50,000 or USD 50

B. Payment Method

1. **If applying in person, you must pay KRW 50,000.**
  2. **Applying In Korea**, you must remit KRW 50,000 through the following account.
    - Name of Bank : 전북은행(JEONBUK BANK)
    - Account Number : 529-13-0330838
    - Holder's Name : Chonbuk National University(International Affairs Office)
    - Sender's Name : It must be the same as the applicant's name.
  3. **Applying from abroad**, you must remit USD 50 through the following account.
    - Name of Bank: JEONBUK BANK
    - Account Number : 501-83-0312690
    - Holder's Name : Chonbuk National University(International Affairs Office)
    - Swift Code : JEONKRSE
    - Sender's Name : It must be the same as the applicant's name.
- ※ After remitting the fee, the applicant must send the application fee receipt by fax (063-270-2099) or by e-mail after scanning the receipt (admissionu@chonbuk.ac.kr).

## 8

## Admission Criteria

### A. Admission Criteria : Document Screening and Interview

#### B. Procedure

1. **Document screening:** International Cooperation Office examines whether or not the applications contain all necessary documents specified on the guideline.
2. **Interview:** Each department conducts the interview (Overseas residents may have a phone-interview after receiving a notification by the appropriate department)

※ The interview can be done only by the applicants who passed the screening documents process

#### C. Criteria and Consideration

| Division | Criteria and Consideration |                        |                             | Total |
|----------|----------------------------|------------------------|-----------------------------|-------|
|          | Language Proficiency       | Academic Aptitude Test | Attitude and Basic Literacy |       |
| All      | 30                         | 40                     | 30                          | 100   |

### D. Interview Time and Location will be announced on the website (<http://www.chonbuk.ac.kr>)

#### E. Important Notes

1. The number of admission may be limited within the capacity of each department.
2. Additional tests may be conducted by the department if necessary.
3. By rule, on-campus interview is mandatory; however, a phone interview can be conducted for applicants living abroad.
4. If it is found that the applicant has conducted the interview by a substitute, the admission will be canceled even though the semester has already started.
5. Interview location and date will be announced on the website
6. An applicant who is not eligible for application will still not be admitted regardless of his scores.
7. Other aspects regarding admission are based on the policy of the Committee of Admission for International Students.

## 9

## Announcement of Admission and Registration

### A. Admission Announcement

#### 1. Date

- Regular Admission : June 13th, 2016(Mon)
- Additional Admission : July 18th, 2016(Mon)

2. Location : Chonbuk National University Website (<http://www.chonbuk.ac.kr>)

## B. Tuition Fee Payment(Registration)

1. Period : Further guidance
2. Location : Jeonbuk Bank or NH Bank
  - If the tuition fee is not paid prior to the deadline, the admission will be cancelled automatically.
  - Applicants may pay the bill by visiting the designated bank or remit it to the designated bank account (refer to bill). Bill can be printed out at <http://www.chonbuk.ac.kr>. (Student ID number can be found at the right-hand bottom corner of the Certificate of Admission)
  - Students who live abroad may have a representative in Korea who can remit the tuition fee by proxy.
  - We will notify the detailed Registration Information on the website after the admission announcement.

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## Reminders

- A. Admitted students who are expected to graduate from High School must submit their graduation certificate (or expected certificate of graduation) before the beginning of the semester, otherwise admission will be cancelled.
- B. If any of the application documents contain false information or forgery, admission will be cancelled immediately.
- C. If it is found that an applicant is admitted by illegal means or the applicant's graduation is unapproved by CBNU, admission will be cancelled, even if the applicant is already attending the university. Tuition fee is non-refundable.
- D. CBNU is not responsible for admission cancellation due to the mistakes made on the application, missing documents, and unfulfilled entry procedures.
- E. All the information including admission announcements will be posted on the homepage. Please follow the directions carefully.
- F. All accepted applicants must complete all admission and registration procedures before the deadline. If the tuition fee is not paid on the deadline, admission will be cancelled.
- G. Regulations of Chonbuk National University are applied to the items that are not defined on this prospectus and other particulars are decided by the Committee of Admission Screening for International Students.
- H. Admitted students must submit their International Student Insurance Policy by 1/4 of the semester period. Failure to submit the Proof of International Student

Insurance Policy will prevent scholarship candidates from receiving scholarships the following semester

- If applying for International Student Accidental Insurance, the maximum indemnification amount must be at least 10,000 dollars for overseas insurance policies and 10 million won for domestic insurance policies with regards to injury or hospitalization.

## 11 Tuition Fee

(Unit : KRW)

| College                                      | Department                       | Entrance Fee | Tuition Fee | Total     |
|--|----------------------------------|--------------|-------------|-----------|
| Public Service                               | Humanities                       | 168,000      | 1,660,000   | 1,828,000 |
|  | Social Sciences                  |              | 2,113,000   | 2,133,000 |
| Jimmy Carter School of International Studies | All                              | 168,000      | 1,660,000   | 1,828,000 |
| Engineering                                  | All                              | 168,000      | 2,297,000   | 2,465,000 |
|  | Architecture                     |              | 2,297,000   | 2,297,000 |
| Agriculture & Life Science                   | All                              | 168,000      | 2,133,000   | 2,301,000 |
|  | Agricultural Economy             | 168,000      | 1,660,000   | 1,828,000 |
| Social Science                               | All                              | 168,000      | 1,660,000   | 1,828,000 |
| Commerce                                     | All                              | 168,000      | 1,660,000   | 1,828,000 |
| Human Ecology                                | All                              | 168,000      | 2,133,000   | 2,301,000 |
|  | Child Studies(Humanities)        | 168,000      | 1,660,000   | 1,828,000 |
|  | Child Studies(Social Sciences)   |              | 2,133,000   | 2,133,000 |
| Arts   | All                              | 168,000      | 2,365,000   | 2,533,000 |
| Humanities                                   | All                              | 168,000      | 166,000     | 1,828,000 |
| Natural Science                              | All                              | 168,000      | 2,133,000   | 2,301,000 |
|  | Mathematics                      | 168,000      | 1,669,000   | 1,837,000 |
| Environmental and Bio-resource Science       | All                              | 168,000      | 2,133,000   | 2,301,000 |
|  | Bio-resource Marketing Economics |              | 1,660,000   | 1,660,000 |

※ The table above is based on the Spring 2016. Changes may apply to the Fall 2016.

## 12 Scholarship

| Division | Scholarship | Conditions |
|----------|-------------|------------|
|----------|-------------|------------|

|  |                      |  |   |
|--|----------------------|--|---|
| All<br>(excluding<br>Jimmy<br>Carter<br>School of<br>International<br>Studies) | First<br>Semester    | 1 <sup>st</sup> Level  | Students who have TOPIK Grade 5 certification or higher   |
|  |                      | 2 <sup>nd</sup> Level  | Students with TOPIK Grade 4   |
|  |                      | 3 <sup>rd</sup> Level  | Students with TOPIK Grade 3   |
|  | Enrolled<br>Semester | 1 <sup>st</sup> Level  | Students whose previous semester's grade point average is 2.75 or higher, Students who have <b>TOPIK Grade 4</b> certification or higher, Insurer |
|  |                      | 2 <sup>nd</sup> Level  |   |
|  |                      | 3 <sup>rd</sup> Level  |   |
|  |                      | 5 <sup>th</sup> Level  | Students whose previous semester's grade point average is 2.75 or higher, Students who have <b>TOPIK Grade 3</b> certification or higher, Insurer |
| Jimmy<br>Carter<br>School of<br>International<br>Studies                       | First<br>Semester    | All admitted students will receive 1 <sup>st</sup> Level Scholarship |   |
|  | Enrolled<br>Semester | 1 <sup>st</sup> Level  | Students whose previous semester's grade point average is 4.06 or higher, Insurer   |
|  |                      | 2 <sup>nd</sup> Level  | Students whose previous semester's grade point average is between 3.63 and 4.06, Insurer  |
|  |                      | 3 <sup>rd</sup> Level  | Students whose previous semester's grade point average is between 3.19 and 3.63, Insurer  |
|  |                      | 5 <sup>th</sup> Level  | Students whose previous semester's grade point average is between 2.75 and 3.19, Insurer  |

※ 1<sup>st</sup> Level Scholarship: Whole Tuition Fee Exemption

2<sup>nd</sup> Level Scholarship: About 70% of Tuition Fee Exemption

3<sup>rd</sup> Level Scholarship: About 40% of Tuition Fee Exemption

5<sup>th</sup> Level Scholarship: About 25% of Tuition Fee Exemption

## 13

## Dormitory

A. Facilities: New BTL dormitory - Chambit Hall

B. Fee : : Approximately KRW 1,000,000/semester

C. Applying for Residence Hall:

- An applicant who wishes to live in the Residence Hall must check on the Application Form (form 1).
- Accepted applicants may register at the Office of International Cooperation, but the fees must be paid in person during the fixed period.
- If payments are not completed during the fixed period, the application will be canceled. Please refer to the Resident Hall webpage announcement.

(<http://likehome.chonbuk.ac.kr>- Resident Hall Announcement)

D. In such a case that you want to withdraw the application to residence hall, you have to give notice to either the Office of International Cooperation or the office of the residence hall before August 26<sup>th</sup>, 2016. You will be charged for the residence fee if you cancel the application after September 1<sup>st</sup>, 2016.



E. Others

- Two persons share a room.
  - 3 meals a day except Saturdays and Sundays
  - Each room is furnished with a desk, chair, bed, wardrobe, shoe rack, bookshelf, Internet, bathroom.
- ※ You need to provide your own blanket and pillows, as well as toiletry (soap, towel, etc.)
- Inquiry : +82-63-270-4723

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## Office of International Cooperation

A. Address : Office of International Cooperation, Chonbuk National University,  
Baekje-daero 567, Jeonju(Zip code 54896)

B. Tel : +82-(0)63-270-4653

C. Fax : +82-(0)63-270-2099

D. E-mail : admissionU@chonbuk.ac.kr

E. Homepage of the Chonbuk National University

- Main : <http://www.chonbuk.ac.kr> / <http://enter.chonbuk.ac.kr>
- English : <http://en.chonbuk.ac.kr>
- Chinese : <http://china.chonbuk.ac.kr>

F. Homepage of the Office of International Cooperation : <http://ioffice.cbnu.edu>

G. Location : Geonjiwon (Building No. 1-10) 2<sup>nd</sup> Floor







## Notice for Prospective Students

- A. Applicants must always follow instructions from the 'Notice Board (학사공지)' on the CBNU website.
- B. Following applicants may be Denied or Disqualified for Admission.
  - 1. Applicants who submitted their 'Prospective Graduate Certificate' but, fail to submit their proof of graduation (diploma and official transcripts) before the enrollment date.
  - 2. Applicants who fail to pay their tuition fee before the designated deadline.
  - 3. Applicants who are accepted and enrolled by false entry, forged, or any other dishonest means.
  - 4. Applicants who fail to submit all required materials by the deadline.
  - 5. Applicants who are ineligible for application.
  - 6. Applicants who are enrolled in two or more universities on the same semester.
- C. Important Information when Applying
  - 1. You must be well-acquainted with this Admissions Guide to minimize mistakes.
  - 2. You will be unable to cancel or change the application status after submission (paying the application fee), so please cautiously review all materials before making the payment.
  - 3. The application fee and submitted documents will not be returned.
  - 4. Applicants must submit a valid phone number and address during the application. You must notify the International Cooperation Office if there are any changes made (Applicant will be liable for any disadvantages resulting from being out of contact).
- D. Students who are scheduled for an interview must bring a valid ID along with the filing receipt.
- E. Application Status will not be announced in public.