

东北师范大学交换生申请指南

Application Guide for NENU Exchange Students

■ 截止日期/Deadline

请在 **5月10日** 前，将交换生名单[附件一]发至我校负责人邮箱 **cuiy738@nenu.edu.cn**。

Please send **Nomination List[Attachment 1]** to **cuiy738@nenu.edu.cn** before **May 10**.

请提醒学生在 **5月20日** 前完成网上注册，用中文或英文填写申请表。逾期系统将自动关闭，过期将不再受理学生申请。

Please remind students to finish the online application before **May 20** and fill out the application form in English or Chinese. The online application system will close automatically, after that we won't accept on-line application anymore.

■ 申请资格/Application Eligibility

1. 派遣校全日制在校生。

Students should be registered at home university as a full-time student.

2. 平均学分绩点 3.0/4.0 以上。

Students' GPA should be higher than 3.0/4.0.

3. 学生应当遵守中国法律，尊重中国文化，服从我校管理。

Students should obey Chinese Laws, respect Chinese culture and follow NENU regulations.

■ 申请材料/Application Documents

1. 在学证明书/Certificate of Enrollment

2. 大学成绩单/Transcript

3. 所属大学 国际处 推荐信/Recommendation Letter from the Office of International Affairs of home university

4. 护照复印件/Copy of Passport

5. HSK 成绩单（除语言研修）/HSK Transcript(except for Language Learning Student)

以上材料在申请系统上传即可，无需邮寄纸质版材料。具体申请流程详见 Attachment 2-Online Application Procedures.

Please upload all documents on the online application system and there is no need to send hard copies again. For detailed information about online application procedures, please refer to the Attachment 2.

■ 相关规定/Related Requirements

1. 长春市国际旅行卫生保健中心将不对境外体检结果进行认证，所有持 X1 签证入境的学生都需要进行体检，因此请不要在境外进行体检。

Changchun International Travel Health Care Center will not provide authenticate service for physical examination record, so all X1 visa holders have to do the physical examination at Changchun. Please do not do physical examination in advance in your home country.

2. 所有交换生必须加入《平安养老保险股份有限公司来华人员综合保险》，保险具体细则请浏览官方网站：<http://www.lxbx.net>。保费为 400 元/学期。

All exchanging students are required to join *Comprehensive Insurance & Protection Scheme for Foreigners Staying in China of Ping An Annuity Insurance Company, Ltd.* For detail scheme of the insurance,

International Students Office, Division of International Cooperation & Exchange, Northeast Normal University,
No. 5268, Renmin Street, Changchun, Jilin, 130024, P.R. China
Tel: +86-431-85099754, E-mail: iso@nenu.edu.cn

please browse the official website: <http://www.lxbx.net>. Insurance fee is RMB 400/semester.

3.原则上，交换生需要根据入学申请表上选择的专业到校学习，并且若无特殊情况在学期间不可换专业。申请专业及语言要求请参照专业清单。在我校学习期间，最低履修学分为 12 学分。

Basically, exchange students will take the major as chosen on the application form. Except for special condition, students cannot change the major. For application majors and language requirements, please refer to the Major List. Students should take at least 12 credits every semester at NENU.

■ 学习期限/Study Period

报到时间：2 月末

Registration Time: Late-February

学习期限：春季学期：2024 年 3 月 3 日-2024 年 7 月下旬

秋季学期：2024 年 8 月末-2025 年 1 月中旬

Study Period: Spring semester: March 3, 2024 - Late-July 2024

Fall semester: Late August 2024-Mid-January 2025

■ 接机服务/Airport Pick-up Service

我校将在指定日期接机，具体日期将在发放录取通知书时通知，指定日期外入境的学生需自行到校报到。

We will provide airport pick-up services for the students on the designated date, and which will be notified with the Admission Notice. Students entering China on other dates will need to arrive on campus on their own.

■ 联系方式/Contacts

联系人/Person in Charge: 崔艳/Cui Yan

电话/Tel: +86-431-85099754

邮箱/E-mail: cuiy738@nenu.edu.cn

地址：中国吉林省长春市人民大街 5268 号东北师范大学国际合作与交流处留学生科

Address: Division of International Cooperation and Exchange, Northeast Normal University, No. 5268, Renmin Street, Changchun, Jilin, 130024, P.R. China

Expense Standards for Exchange Students of NENU

Currency Unit: RMB/ Yuan

Item	Fee	Note
Insurance fee	RMB 400/semester	Pay online
bedding and pillow	RMB 340 per set	If needed
bed sheet, quilt cover and pillowslip	RMB 150 per set	
Dormitory fee	RMB 32/day	Dormitory guarantee deposit: RMB 400
Textbook fee	About RMB 200 per semester	
Meals	About RMB 20—40 per day	
Application fee for residence permit (Only for X1 visa holders)	Residence Permit: RMB 400	
	Physical examination: RMB 370	
Others	Other fees that need be covered by yourselves.	

Note: All fees may be adjusted according to the related regulations without notification